

STUDENTS GETTING STARTED IN “AET”

LESSON1

WELCOME VIDEO

WHAT IS W.B.L.?

WBL stands for Work-Based Learning.

- Work-Based Learning gives students the opportunity to gain **real-world workplace experience while still in school**. It connects what students learn in their CTE courses to actual careers and workplaces.
- WBL can include things such as:
 - Job Site Placement/Internship
 - Apprenticeships
 - Clinical or Practicum Experiences
 - Simulated Work Environment
 - School-Based Enterprise
 - Career-Related Projects

WHAT IS AET?

AET stands for Academic Experience Tracker.

- AET is an **online record-keeping and educational platform** used by agricultural education and CTE programs. It helps students and teachers manage and document learning experiences that happen both **in the classroom and through work-based learning (WBL).**
- AET allows students in CTE pathways to document their **WBL experiences, hours, employment, and career-related activities.**

Main Tabs "Quick Links"

Profile

Time

Money

Reports

AET Student Dashboard

Profile (view all)



Profile and Classes ⓘ



Career Goals, Transcripts
& References ⓘ



WBL/Experience Manager
(Projects) ⓘ

Time (view all)



Time in your WBL
Experiences ⓘ



Time in Career
Preparation Activities ⓘ

Money (view all)



New Paycheck
(Paid Job) ⓘ



Review / Edit

Results (view all)



Access my Digital
Portfolio ⓘ

Need Help!
Click here for a
quick video

"PROFILE TAB"

- *PERSONAL INFO
- *RESUME
- *CLASS SCHEDULE
- *WBL/EXPERIENCE MANAGER
- *ENTER CERTIFICATES

AET Profile Tab

About You

-  Manage/Edit your personal profile and password ⓘ
-  Choose your Career Field(s) ⓘ
-  Manage your Resume Information ⓘ
-  Record your Class Schedule ⓘ

Your Activities

-  WBL/Experience Manager ⓘ
-  Browse Job Board ⓘ
-  Enter your Certifications & Skills ⓘ

Career Connector ⓘ

-  Choose your educational and career interests
-  Explore your interest using "My Next Move"
-  AET access for Mentors and Parents/Guardians
-  Survey of Education and Career Plans ⓘ

AET Time Tab

Edit/Review Entries

-  WBL/Experience Manager ⓘ
-  Review your Time entries ⓘ
-  Student Portfolio ⓘ

Add New Time Entry

-  Time in your WBL Experiences ⓘ
-  Time in Career Preparation Activities ⓘ
-  Time in your community service activities ⓘ

"TIME TAB"

- *ADD WBL/PROJECT
- *EDIT TIME ENTRIES
- *ENTER TIME IN WBL
- *ENTER TIME IN OTHER ACTIVITIES

AET TERMS TO LEARN:

- **WBL/Experience** – A project that you have created or your teacher has assigned
- **Planning** – You will create a plan for each project
- **Time Entry** – Where you will enter your time spent in WBL
- **Evaluation** – Project assessments given to you by your Employer or Supervisor
- **Money Entry** – Where you will enter your income (paycheck) or expenses
- **Reports** – Where you can pull information about your project(s)



Calendar- see activities planned by your program

Mail- you have a message from an AET user

Question- you can ask AET if you have a question

Student Help- resources and videos to help you with AET

Log Out- exit the AET program

TEST YOUR KNOWLEDGE

ARE YOU READY TO GET STARTED IN AET....

